

St. John of God

Parish Council Minutes

Monday, January 14, 2008

Participants: Tom Seagrave, Pastor

Jerry Donnellan, Chair

Edward Walls, Minute Recorder

Lynette Castiglione, Judith Morrow, Marlene Olivencia, Muriel Scala, Werner Schmidt

Visitor, Jim McDonald

Meeting called to order at 7:00 PM by Jerry.

Opening prayer offered by Jerry.

December 2007 minutes reviewed, approved and recorded. A copy posted in Minute Binder and one on the bulletin board in church entrance.

OLD BUSINESS

Parking lot gate: moved to February meeting.

Pancake breakfast and annual raffle set for Sunday, February 3.

NEW BUSINESS

Welcome Jim McDonald: and thank you for your offer to attend three months council meetings.

Younger parish member's participation in the council meetings discussed.

Soup and scripture financing for speakers is in place.

Ministry of the month reviewed to have presentations on a 2 -3 month interval.

St. Patrick day party plans discussed. Request Paula place announcement for the party in church bulletin.

Community survey presented and discussed. It was agreed to confer with Liturgy Committee for their input.

Mission statement will be reviewed at our February meeting.

UCSF student participation: discussed contacting school of Pharmacy and Dentistry if there is a need for their participation.

Adjunct meetings: discussed making announcements at upcoming Masses for anyone interested in participating.

Tom's corner:

Tom will make an announcement at the January 24 weekend Masses of repairs and additions needed to be considered. The current areas of concern are; cleaning of stained glass windows, parking lot gate which will be locked each evening and, sound and light system for Collins Hall.

The memorial Mass on January 13 for Deacon John Hutzler, attended by his family, and the reception following was very much appreciated by all.

Tom discussed the possibility of an assistant for the marriage and baptism preparations.

Until we meet again

St. John of God

Parish Council Minutes

Monday, February 12, 2008

Participants: Tom Seagrave, Pastor

Jerry Donnellan, Chair

Edward Walls, Minute Recorder

Lynette Castiglione, Maria Eitz, Judy Laxen, Judith Morrow, Marlene Olivencia, Muriel Scala, Werner Schmidt

Visitor, Jim McDonald

Meeting called to order at 7:00 PM by Jerry.

Opening prayer offered by Edward.

January 2008 minutes reviewed, approved and recorded. A copy posted in Minute Binder and one on the bulletin board in church entrance.

OLD BUSINESS

Parking lot gate: Edward gave summary of proposals received to install gate. He omitted to bring the proposals but one proposal was within budget. He will bring the proposals to the office within the next couple of weeks.

St. Patrick's Day dinner is set for Saturday March 15 directly after the 4:15 PM Mass. Werner is coordinating picking up the food with Deanne. Werner will make the announcement for the ticket sales,

volunteers for setup and clean up. It was agreed, after discussing this isn't considered a fund raiser, the ticket would remain the same price as last year: \$6.00 for adult and \$3.00 for children. Beverages will be served and a container will be on the bar for donations.

NEW BUSINESS

Council member visibility discussed. It was suggested that a picture and short bio appear in the bulletin weekly or perhaps quarterly. Another suggestion is to put a separate flyer in the bulletin, or post on the bulletin board in the church entrance. Jerry would like to check further on these suggestions and discuss at the February meeting.

Community feedback survey was presented to the Liturgy Committee by Muriel. A couple of additions were recommended. These can be made without going back to the Liturgy Committee and the survey conducted this coming weekend. Judy Laxen volunteered to help at the 4:15 PM Mass, Muriel and Marlene volunteered for the 9:30 and 11:15 AM Mass.

Soup and scripture is going very well. Judith Lietky, Sanctuary Committee, is coordinating the presentations. Muriel talked with Judith regarding security and there have been no problems this year.

Ministry group event (such as a pot-luck) to be held either quarterly or semi-annually was suggested by Jim McDonald. Judith Morrow volunteered to work with Jim putting a plan together. This would give each Ministry the opportunity to meet and discuss their programs with each other.

Tom's corner:

Obtaining proposals to clean the stained glass windows placed on hold.

Tom was approached by Patrick Newmann (3rd year medical student) and a friend of his. Patrick's friend's mother is a health care nurse and offers her services in the parish she is a member of, Patrick and his friend thought this was such a good idea they would like to offer the same service to our community. The volunteer service would be for taking vital signs and answer questions. Patrick and his friend wanted to give back to the community and felt this was a good way of doing it. He already has 19 volunteers. Tom approved them going ahead with organizing this, and the council unanimously supports his decision.

Tom invited Dr. John Brown and Dr. Vivian Rias to speak at all the Masses, within the next month, regarding their volunteer work in Haiti.

The CCD Ministry is in need of a full time coordinator. Presently Nancy McDonald is doing a very good job of overseeing the program, but she will not be able to do this in the future. Tom highly recommended Susan Collins for the position. Susan is extremely qualified, and is eager to head the program. It was proposed that it be offered to the general parish community and if no one steps forward, offer Susan the staff position. The full council agreed.

Until we meet again

St. John of God

Parish Council Minutes

Monday, March 10, 2008

Participants: Tom Seagrave, Pastor

Jerry Donnellan, Chair

Edward Walls, Minute Recorder

Lynette Castiglione, Judy Laxen, Judith Morrow, Marlene Olivencia, Muriel Scala, Werner Schmidt

Visitor, Jim McDonald

Meeting called to order at 7:00 PM by Jerry.

Opening prayer offered by Muriel.

February 2008 minutes reviewed, approved and recorded. A copy posted in Minute Binder and one on the bulletin board in church entrance.

OLD BUSINESS

Parking lot gate and fence to be installed the week of March 18, 2008

St. Patrick's Day dinner report by Werner, all is ready to go. He will pick up the meat and Deanne Donnellan volunteered to pick up the vegetables. The setup and kitchen volunteers are signed up.

Ministry group event, further discussion on the idea from Jim McDonald the possibility of a pot-luck in the month of Sept and again next January that would allow the ministries to connect with each other and updated. These could also serve as a social event as well as a gratitude acknowledgement.

Soup and scripture is going very well. Judith Lietky, Sanctuary Committee, will present the council with feedback at the end of the Lent season.

NEW BUSINESS

Community social events discussed. Member of the community suggested there be more social events for the youth, young adults, young couples and singles. It was suggested that perhaps these groups might wish to plan a social event that meets what they are looking for in group activities. The council would support them in their planning.

Confirmation class is very welcome to become active in the parish, perhaps with the readings at the weekend Masses. The participation of the youth in the Mass was very welcome and hopefully they will want to continue the involvement. We agreed to discuss this further.

St. John of God

March 10, 2008

Council Meeting

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Audio system, Joe Kline may pick up and test an audio system for the St. Patrick's Day party.

Tom's corner:

Checking into cleaning the stained glass windows is placed on hold at this time, no need to overload with projects at this time.

The parish survey schedule to be conducted during the Lent season is postponed until the weekend of March 29. Tom reminded us of the special gospel readings during this season.

Tom encourages our parish community to not become frustrated, such as our strides to achieve peace as a good example.

Until we meet again

St. John of God

Parish Council Minutes

Monday, April 14, 2008

Participants: Tom Seagrave, Pastor <emergency, unable to attend>

Jerry Donnellan, Chair

Edward Walls, Minute Recorder

Lynette Castiglione, Judy Laxen, Muriel Scala,

Meeting called to order at 7:00 PM by Jerry.

Opening prayer offered by Judy L.

March 2008 minutes reviewed, approved and recorded. A copy posted in Minute Binder and one on the bulletin board in church entrance.

OLD BUSINESS

Parking lot gate and fence completed.

Soup and scripture is now complete. Judith Lietky, Sanctuary Committee, presented to the council a summary of a survey she conducted. This was sent to each council member via e-mail. <Attach a copy to minutes posted in binder and on bulletin board, for the record.> Thank you to all who participated.

Audio system bids are being taken by Joe Cline, at this moment.

NEW BUSINESS

Community social events, Elizabeth Obermeyer plan for a camping trip for the weekend of June 1st is on schedule.

Two members of the Confirmation class volunteered to serve at the hospitality hour this past Sunday, April 13. Many thanks for their wonderful job, and also assisting in the clean up.

New membership suggestion, talk with Patrick Newmann and the medical students conducting Sunday blood pressure clinic, for any ideas they may have on how approach other students and introduce them to our community.

Acolyte coordinator is needed. If you know of anyone interested, or know of someone who may be interested in taking on the responsibility please contact the council.

Youth and young adult participation is important, and having them participate on more than just their special events may be an idea to bring them more into the community. A suggestion was made to have the youth take a reading one Sunday a month, more if possible. Muriel will bring this suggestion to the Liturgy Committee.

Tom's corner:

To return next month.

Until we meet again

St. John of God

Parish Council Minutes

Monday, May 12, 2008

Participants: Tom Seagrave, Pastor

Jerry Donnellan, Chair

Edward Walls, Minute Recorder

Maria Eitz, Lynette Castiglione, Judy Laxen, Judith Morrow, Marlene Olivencia, Muriel Scala, Werner Schmidt

Visitor: Jim McDonald

Meeting called to order at 7:00 PM by Jerry.

Opening prayer offered by Muriel.

April 2008 minutes reviewed, approved and recorded. A copy posted in Minute Binder and on bulletin board in church entrance.

OLD BUSINESS

Newman Center, Jim McDonald reported on the progress to bring back the Newman Center at St. John of God, working with UCSF students. The start-up will require a secretary. Jim will speak with Laura Becke concerning making announcements at all the weekend Masses, within the next couple of weeks.

Once again, thank you Jim for all your efforts and energy.

NEW BUSINESS

Community weekend, Werner discussed early plans for the annual September community weekend. We will once again be in partnership with the Arab community. It was suggested an agreement be drawn up to assure everyone who attends is aware of the policies of the center.

Deacon, at this time St. John of God is not actively searching for a Deacon. However, Tom commented that should a Deacon be interested in serving at St. John of God a preference for bi-lingual (strong in Spanish) is highly recommended. As the Deacon would be a part of the Hospital Ministry it would be a tremendous help to have someone that is bi-lingual to inter-act with family and patients.

March 2008 survey summarized by Marlene and reviewed by the council. It was noted the Community took the survey very seriously and presented some very thoughtful suggestions. It was agreed the council will use the summer break to review the responses and come back with suggestions to move us in a positive direction as we continue to explore expansion.

Tom and the council thanked everyone for their time and participation in the survey. A total of 170 participated with very good feedback. Thank you, Marlene Olivencia for organizing the survey, and Judy Laxen in helping Marlene with the survey summary.

ST. JOHN OF GOD

COUNCIL MINUTES

MAY 12, 2008

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Painting, Paul Moshammer expressed an interest in giving back to the community. Paul would like to paint the inside of the hall. Tom will bring this to the attention of the Finance Committee to review the cost of the paint and painting supplies. He will also talk with Paul on how he would like to enlist volunteers.

Tom's corner:

Tom reminded the council that as we read the survey comments we do so with an open mind. All comments given by the community can be used by us to learn and grow. He once again expressed appreciation to Marlene Olivencia and Judy Laxen for their time and effort in this.

Tom spoke of the time he has served at St. John of God, and how important it is that everything he does be done with the priest who follows him in mind. To always leave a community in sound shape on all levels, with building blocks for growth.

Tom also expressed the love and appreciation for the St. John of God hospital ministry, the dedication to the patients, family of patients and the hospital staff.

Until we meet again

St. John of God
Parish Council Minutes
Monday, June 9, 2008

Participants: Tom Seagrave, Pastor
Muriel Scala, Acting Chair
Edward Walls, Minute Recorder
Lynette Castiglione, Judith Morrow, Marlene Olivencia

Meeting called to order at 7:00 PM by Muriel.

Opening prayer offered by Muriel.

May 2008 minutes reviewed, approved and recorded. A copy posted in Minute Binder and on bulletin board in church entrance.

OLD BUSINESS

Summary of 2007/2008 council season;

- ◇ SJoG banners placed along Irving Street and in the UC Medical Hospital area.
- ◇ First communion for three of our young members celebrated.
- ◇ RCIA completion for two members of our community.
- ◇ Susan Collins accepted responsibility of CCD.
- ◇ Soup & scripture sponsored by the Sanctuary committee.
- ◇ Red room renovation completed and re-named to "Ben's room".
- ◇ Audio system installed in Collins hall.
- ◇ Parish survey completed and the 170 responses summarized.
- ◇ Rod iron-gate installed to parking lot entrance.
- ◇ Annual raffle.
- ◇ Special collection
 - CWAG sponsored collection of baby clothes for St. Francis Center, Redwood City.
 - special donation of items for Las Casa Madras, Laguna Honda,
 - Toys for Tots held the weekend of the community Christmas party.
 - Dr. Brown invited as guest speaker for all three of weekend Masses to talk of his volunteer service in Haiti. Dr. Brown was available after Mass to talk with anyone interested in further information.
 - Voice of the West special collection.
 - Sanctuary committee weekend with guest speaker from the Immigrant and Refugee Services, affiliated with the Catholic Charities. An envelope marked C.A.R. provided for the second collection.
 - Catholic Workers House of San Bruno.
- ◇ Special events/pot-luck
 - St. Patrick's day dinner sponsored by the parish.
 - Pancake breakfast sponsored by the parish.
 - Christmas pot-luck party.

- ◇ Special events/pot-lucks (con't)
 - Autumn craft faire.
 - Community weekend in September.
 - Celebrated 40th anniversary.
 - This including cleaning Collins hall and the church.
- ◇ CCD members participating in the 9:30 Mass readings.
- ◇ CCD members volunteering to help with the Sunday coffee hour.

On a sad note, Deacon John Hutzler died just before Christmas. A memorial Mass and remembrance was held at St. John of God January 13.

NEW BUSINESS

Sidewalk repair around the perimeter of SJoG will be done by Anzi Construction, pro-bono. This is the same construction company that completed the handicap ramp giving access to everyone. Anzi Construction is a contact of Joe Cline, thank you Joe.

Ray Signer contacted the council asking the position of the parish council on displaying a banner "Torture is Wrong". Ray passed on the web-site to check out who initiated the banner and that other churches across the country were already displaying the banner. The council agreed the banner should be displayed. Ray will obtain and hang the banner to the entrance of Collins hall.

Parish survey, the condensed version of the survey will be placed inside the bulletin. We will put a copy on the bulletin board in the church entrance, and the original in the council binder.

Parish council will follow last years' itinerary and introduce ourselves to the parish community this coming fall.

Ministry list will be placed inside the bulletin at a future date. SJoG also has a group that periodically attends movies.

Registration of new parish community members was discussed.

Tom's corner

Commented the morale at SJoG is very positive.

We will continue to make available the information of our parish ministries.

He is very grateful, and proud, of all the SJoG accomplishments this past year.

Have a good summer.

Until we meet again

St. John of God
Parish Council Minutes
Monday, September 8, 2008

Participants: Tom Seagrave, Pastor
Jerry Donnellan, Chair
Edward Walls, Minute Recorder
Lynette Castiglione, Judy Laxen, Judith Morrow, Marlene Olivencia, Muriel Scala,
Werner Schmidt

Meeting called to order at 7:00 PM by Jerry.

Opening prayer offered by Edward.

June 2008, minutes reviewed, approved and recorded. A copy posted in Minute Binder and on bulletin board in church entrance.

NEW BUSINESS

It was agreed we would use the majority of this meeting to reflect on where we've been and where we are going.

Northern California Lay Convocation held on Sept 6. Marlene was able to attend the full day meeting and Lynette attended a partial day. Marlene distributed notes she took at the conference, the topic being on the Parish Council.

Marlene discussed her notes with us, a very good over view of the conference. A couple highlights of Marlene's notes are: what a pastoral council does not do, and the rightful mission of the pastoral council.

Tom reminded us the parish council is not mandated, unlike the finance (as example) which is.

Jerry's agenda for 2008/2009, discussion where we have been and where we are going. Jerry noted that a few years ago, Fr. Pettingil gave a workshop on parish councils and stated the parish council is the "keeper of the vision." To do this, it is necessary to have the vision.

What will be our goals for this fiscal year and beyond, and how to achieve them. A good question to keep in mind if it were announced St. John of God may be closed, what purpose does our parish offer than cannot be delegated to another parish in the vicinity?

The first comment was the daily Eucharist ministry to the UCSF Medical Center. Tom stated the original purpose of the parish was the Newman Center. Jim McDonald has been putting in time and effort to revitalize the Newman Center at SJoG. Jim has organized meetings with Tom, other volunteers from the parish and representative from the archdiocese. Another meeting is scheduled for tomorrow evening.

Discussed it is important to involve the young adults in the liturgy. This is beginning with the readings and serving communion. Perhaps to maintain this by including them a couple times a month. It would still be good to have at least one young adult on the council, but we do understand that school is a conflict. How do we let the community know of the CCD classes? There as a comment that word of mouth is always a good idea.

A good idea to make the announcement after the weekend Masses asking if anyone is interested in serving on the parish council.

The adjunct meetings, will this be something that can be taken up this year? How much interest is there from the parish community?

The ministry of the month program remains a good idea, suggested doing a Sunday of all ministries making themselves available in the hall after the 9:30 Mass, or to leave it open. Judy L commented that

yesterday she needed to meet with Judith Liteky after the 9:30 Mass on the Newman Center brochure they are working on. Judy L said she remembered the Sanctuary Committee is planning a special event the weekend of Sept 27, and asked Judith if she would like to make it the ministry of the month. A table would be made available in the hall for after the 9:30 Mass for one or two members of the Sanctuary to be available to answer questions members of the parish has regarding the Sanctuary Committee.

Another suggestion was to develop a method to maintain contact with parish members who have moved away.

Tom's corner

Once again this council has much ground to cover this coming year. This meeting is a good beginning and with our next meeting to move forward.

Tom announced we will not be undertaking any major repairs or projects until further notice.

Until we meet again

St. John of God
Parish Council Minutes
Monday, October 13, 2008

Participants: Tom Seagrave, Pastor
Jerry Donnellan, Chair
Edward Walls, Minute Recorder
Lynette Castiglione, Marie Eitz, Judy Laxen, Judith Morrow, Marlene Olivencia, Werner Schmidt
Welcome new member Rich Lang

Meeting called to order at 7:00 PM by Jerry.

Opening prayer offered by Werner.

September 2008, minutes reviewed, approved and recorded. A copy posted in Minute Binder and on bulletin board in church entrance.

OLD BUSINESS

Newman center, Judy Liteky, Joan & Joe Humphreys and Mary Jensen (representing the program) received the names of 20 interested students. An event was planned and e-mails were sent to the students.

Tom noted the day of the event the committee were in front waiting for the students to arrive. When Tom returned later the committee was still waiting. A short time later one student arrived, a nurse studying for her Master's.

They decided to go for something to eat and discuss the Newman center. Tom stated the committee received insightful information from the student. This being, the students are extremely overloaded with studies. As much as the students would like to participate, there just isn't enough time in their schedule.

Tom stated he is available to give a talk to the students on the topic of ministering to the sick and dying.

Many thanks to the committee, who put in time and effort to renew the Newman center, noted Judy Liteky was a Newman chaplain so her being a part of the committee was very beneficial.

NEW BUSINESS

Environment, guest speakers Anne Donjacour and Cathe Cornello presented ideas and suggestions on how the parish community could become environmentally involved, going "green".

As a parish of destination, Cathe suggested a questionnaire to the parish asking how far they traveled to come to St. John of God. Through the questionnaire inquire, given the opportunity, would car pool or bike to church. Proposed installing a bike rack for those who would bike here, they presented a picture of a bike rack that did not take up too much space.

Other suggestions by Anne and Cathe were for solar power, community participation and geographical mapping of our parish. They envision this ministry to be along the same format as the Sanctuary ministry.

Anne and Cathe thought using the pancake breakfast to begin the parish community involvement, helping to clean up after the event. They also thought it would be a good idea to know if it was distance that caused some people to stop coming here. Joe Humphrey agreed to do a grid study.

Anne and Cathe asked to return for the November meeting with a priority report. They are hopeful to begin the "greening" the end of January 2009.

Jerry inquired if the council is in favor of having them return, it was unanimous. We will set aside 20 minutes for their presentation.

Raffle, Rich Lang proposed holding the annual raffle prior to Christmas, with the drawing on December 21, after the 9:30 Mass. The awards would be the same as last year and the letters for underwriting could go out as soon as possible. After discussion the council felt the finance committee would be in a better position to pick the date. Tom will make the announcement at the Masses.

Adjunct committee; asked Judy Morrow is there is progress on putting together this committee. The problem seems to be locating the space after the 9:30 Mass to hold a group of people, Judy to continue to work on this.

New parish members, any suggestions on how we can attract new members, and for people who show up Sunday, what would bring them coming back?

Some suggestions were: word of mouth, approach young families, setup a welcome table in the hall, setup a parent table, and talk with visitors one-to-one. A suggestion by Judy L to have a visitor register located in the back of the church. The visitor register could have a space for their name, address and comments, and from this a letter from the Council could be sent. Tom commented this was a good idea, and Judy L volunteered to pick it up, and Jerry to draft the letter. Marie thought sending out birthday cards and cards to the family with a new born would be helpful. At this time no one has the time to devote to this.

Community events, Jerry suggested by having more community events would help the parish community to get to know one another.

Begin with a pancake breakfast, Jerry to ask Gary Fracchia if he could organize one for the near future. Agreed by the Council to allow Jerry to choose a date.

The Christmas party is scheduled for December 6, Saturday, directly after the 4:15 p.m. Mass, Judy L to organize.

Perhaps a pot-luck for Mardi gras, we will need someone to organize.

March 14 the scheduled St. Patrick's Day corn beef supper, Werner to organize.

Tom suggested that on all of these events students be included. It would be a good time to meet the community, meet each other, and of course what student couldn't use a good meal.

Suggested starting the Renew Groups once again, Tom and Jerry will discuss further.

Special upcoming collections is, Christmas party the Toys for Tots, Voice of the West during Advent, we will wait until after the 1st of the year to have the sock collection, and the continued collection for the Food Bank.

Tom's corner

Tom expressed his gratitude to Anne and Cathe for approaching the council on their environmental suggestions for St. John of God.

Tom emphasized to the council a need to always include the future of the parish when considering our goals.

Until we meet again

St. John of God
Parish Council Minutes
Monday, November 10, 2008

Participants: Tom Seagrave, Pastor
Jerry Donnellan, Chair
Edward Walls, Minute Recorder
Lynette Castiglione, Marie Eitz, Rich Lang, Judy Laxen, Judith Morrow, Marlene Olivencia, Muriel Scala, Werner Schmidt

Meeting called to order at 7:00 PM by Jerry.

Opening prayer offered by Rich

October 2008, minutes reviewed, approved and recorded with corrections. A copy posted in Minute Binder and on bulletin board in church entrance.

OLD BUSINESS

Newman center, (UCSF Campus Youth Ministry) held their first meeting on November 9 with four students attending along with St. John of God representatives; Judith Liteky, Joe & Joan Humphreys, Marlene Olivencia, and Mary Jensen from the Archdiocese.

Environment, guest speakers Anne Donjacour and Cathe Cornello returned to present details of their ideas and suggestions.

They suggested a time schedule to introduce the parish community to making of our community more eco friendly.

- ◇ 11/23/2008, use the pancake breakfast event to begin composting. Anne will give a presentation of composting. It was decided to use this event to introduce composting as Paula sent a memo to the council which stated Project Open Hand has been requesting a compost bin on site for some time. To assure we will be prepared to begin this by the event Edward volunteered to coordinate with Project Open Hand, what it will take for Sunset Scavenger to bring in the compost bins and the cost savings.
 - There will be prayers offered at Mass during the prayers of the faithful with a rotation of people offering prayers for our environment.
 - ◇ 02/08/2009, transportation Sunday. Anne to provide information from the S.F. bicycle rack program, city care share and bio-diesel. Tom asked Anne if she would like to use the homily time to make her presentation, she agreed to do this at all the weekend Masses.
 - ◇ 05/31/2009, blessing of your pet Sunday, affects of climate change and animal service. This to be done only at the 9:30 Mass.
 - ◇ 11/08/2009, pancake breakfast event and sustainable living. A good source of information for affordable housing in S.F. is Consumer Credit Council Service.
- Also keep an open mind for the future possibility of our going solar.

Raffle, the under-writing letter went out and the response was very good. Raffle tickets will be mailed out November 8.

NEW BUSINESS

Maintenance, Marlene presented ideas of having a regular outside maintenance service help with the cleaning of the hall, church and office spaces.

She suggested reviewing the Project Open Hand contract, and will follow up with a report next month.

Council Chair, Jerry Donnellan is stepping down both as the Chair and council member to be effective after the December meeting, to be held at Villa Romano as our annual Christmas event.

Jerry, you will be greatly missed. We thank you for the many years of service, both as a member and chair of the council.

Present to each council member. What would your goals for the community be?

- ◇ Marlene, Refer to survey on a regular basis to check how we, are serving our community.
- ◇ Lynette, More youth involvement at the weekend Masses.
- ◇ Edward, Additional acolytes.
- ◇ Judy L, Parish volunteers for more involvement with classes, events, etc.
- ◇ Rich, Increase hospital ministry volunteers.
 - Suggestion made that an announcement by made monthly for volunteers.
- ◇ Muriel, Encourage others to become a member of the council, and also to keep referring back to the survey.
- ◇ Marie, Community building. A couple of ideas were to invite people to bake cookies in the kitchen and share, discuss issues at the soup & scripture.
- ◇ Jerry, Solicit topics from the community, religious weekend.
- ◇ Promote Cursillo, this could be done in January.

Tom's corner

The second collection on Thanksgiving is for the San Bruno Catholic Worker House.

Invite Deacon John's family for the first anniversary of his remembrance.

Although the Newman center (UCSF Campus Youth Ministry) appears to be slow getting off the ground it is good for us to be visible to the students showing our support.

Until we meet again

St. John of God
Parish Council Minutes
Monday, December 8, 2008

Participants: Tom Seagrave, Pastor
Jerry Donnellan, Chair
Edward Walls, Minute Recorder (out ill)
Lynette Castiglione, Marie Eitz, Rich Lang, Judy Laxen (temp minute recorder), Judith Morrow, Marlene Olivencia, Muriel Scala

Meeting called to order at 7:00 PM by Jerry.

Opening prayer offered by Rich

November 2008, minutes reviewed, approved and recorded with corrections. A copy posted in Minute Binder and on bulletin board in church entrance.

OLD BUSINESS

General review of council calendar by Jerry,

- ◇ Prioritize issues
- ◇ Review goals
- ◇ Focus on bringing issues to completion

January meeting: schedule annual council dinner for Jan 12 at 6.30 pm at Villa Romana. Judy L volunteered to call for reservations.

Hall maintenance: Marlene presented an update on the refinishing the floors and painting of the hall. Joe Cline received several proposals and made his recommendation. It was agreed by all members of the council to go forward with Joe's recommendation and Marlene will forward to the Finance Committee.

Marlene reviewed the hall rental agreement and the policies everyone renting the hall signs. The rental of the hall must be connected with a church event, funeral receptions are at no cost to the family, certain community organization meetings are at no cost if connected with a church group (i.e., Cursillo, NERT training). It was mentioned that if the refinishing the floors and painting will be an added benefit for renting the hall.

Marlene looked into cleaning services. Phil does a good job in cleaning, but with the amount of work, the added responsibility of the composting and Phil only able to work part-time, a cleaning service would be helpful. The goal is to assure the kitchen, bathrooms and hall meet cleanliness standards.

The contracts Marlene presented gave a rate for cleaning once a month or once a week. Marie stated she may know of another cleaner and would obtain a proposal, and Marlene will check into additional proposals. Rich suggested that when obtaining proposals we be assured they carry workers compensation and employees are on payroll and not on contract.

The senior lunch program is responsible to assure the kitchen, bathroom and hall are cleaned at the end of their work day. There is a cleaning schedule which must be initialed at the end of each day by Larry (the on-site administrator) stating the cleaning was completed. Judy L stated she did see a copy of the schedule and would bring a copy to the next meeting. We must also remember the hall is also used by other community groups such as AA, and there is no assurance they are cleaning up after use.

Visitor register is working very well. Judith M suggested a follow up letter to those who sign the book. Tom mentioned that after Christmas the book pedestal will be available for use. The visitor register could be placed on this with a drop cloth and a label on the front of the book.

Adhoc meetings, Judith M will work with Muriel on a schedule to begin these meetings for new members.

Council members are always welcome and Jerry recommended we reach out to individuals of the community to join. We would especially like to have a representative from our youth on the council.

Council chair to replace Jerry be the first order of business at our next meeting. We should think about this over the next month. This might be a good opportunity for someone who wishes to give it a try and finish out this year.

NEW BUSINESS

Emergency, Marlene suggested the fuse box for all the buildings are checked, and consider having a generator in the event of long term outage.

Speaker in church is making a loud humming sound. Rich thought we could ask Joe Cline to look into it but it was mentioned Michael Busk is looking into it.

Pet blessing which was suggested in the "greening of SJoG" as one event may need to be reconsidered as Rich pointed out there may be members of the community who attend the 9:30 Mass have allergies.

Tom's corner

This meeting was good to discuss what issues and goals the council has, and focus future meetings on goals met.

Until we meet again